



## The 2011 Weekend to End Women's Cancers Crew Teams

### Advance Teams

- ★ **Advance Camp Set-Up (also Pack-Up listed under Camp Teams):** Works closely with Logistics staff to set up camp one day in advance of the Walkers' arrival. Sets up sleeping tent "grid," all tables and chairs in dining area and service tents, works with Site Manager on other projects. Should be able to lift 50+ lbs. *Must be available Friday, July 22nd (daytime).*
- ★ **Route Marking:** Works on Friday thru Sunday to mark route with directional signage, picks up signage after route has closed, and repairs signage as necessary. Lift 20-30lbs. *Must be available Friday, July 22nd (daytime) and possibly drive a vehicle. Please let your Crew Coach know if you are willing to drive (not mandatory) and you will need to provide proof of insurance prior to the event.*

### Operations Teams

- ★ **Pit Stop Closure Assistants:** Assist Pit Stop Closure Staff along route and assigned closure locations. Work with Pit Stop Crew teams to close Pit Stops on schedule. *Required to provide own vehicle, proof of insurance and a copy of driver's license.*
- ★ **Taxi:** This team works closely with transport Participants and supplies as needed; Lift 10-20lbs. *Required to provide own vehicle, proof of insurance and a copy of driver's license.*
- ★ **Bus Liaisons:** Works closely with event staff, participants and the bus driver. Acts as a navigator and communications assistant to transport Crew and tired/injured Walkers to specified locations. Communicates often with the Dispatch Team. Is sitting for long periods of time while riding on the bus. Lift 10-20 lbs.
- ★ **Public Relations:** Works closely with the Public Relations Staff. Will assist with the coordination of logistics for Media groups, spokespersons and interviews. Background in Media and Public Relations is required. Position involves standing for extended periods. *Required to provide own vehicle and proof of insurance.*
- ★ **Team 2012:** Works with a Staff member to set up and operate re-registration area at Opening Ceremonies, Camp and Closing Ceremonies. Responsible for assisting Walkers, Crew, Volunteers, and visitors who wish to register for the 2011 event. Assists with answering questions onsite at Camp. Monitors Lost & Found. Lift 20-30 lbs.
- ★ **Traffic:** Responsible for managing vehicular and pedestrian traffic into and out of Opening Ceremonies, Camp and Closing Ceremonies. Directs people to appropriate parking areas and allows only Event vehicles into designated parking areas. Enforces parking plans established by the Logistics Team. Should be able to lift 25 lbs. Will require overnight coverage for Safety monitoring at Camp (shifts can be arranged).
- ★ **Participant Experience Team:** Responsible for enhancing Participant experiences by handing out goodies, chatting with Participants, challenging teams to dance competitions and more! Must be people oriented, very outgoing and active!

### Road Based Teams

- ★ **Pit Stop Team:** This team is responsible for the daily set-up, food distribution and traffic control at each rest stop location. These teams are the first to leave in the morning and often the last to return to camp at night. Pit Stops offer food, beverage and Medical services. Should be able to lift 40+ lbs. *Drivers for the trucks are needed (24' truck).*
- ★ **Grab & Go Team:** This team is responsible for the daily set-up and traffic control at each location. These teams are the first to leave in the morning and often the last to return to camp at night. Grab & Go locations offer beverage services. Should be able to lift 40+ lbs. *Drivers for the trucks are needed (24' truck).*
- ★ **Hydration & Snack Support:** This team assists in the distribution and replenishment of water, ice, and snacks needed for each of the Route Stops. Will also assist with pick-up of leftover water at the end of each day, as needed. The existing Crew Teams at each stop will assist with the unloading and reloading of supplies throughout the day. The team works closely with Dispatch staff to be certain that all Route Stops have sufficient hydration & snack supplies each day. *Must be able to lift 50+ lbs. Drivers for the trucks are needed (24' truck). Please notify your Crew Coach if you have a license to drive special truck classes.*
- ★ **Sweep:** This team circulates throughout the route in vans or SUVs, providing transportation to Walkers needing assistance to rest stops. This is another team that leaves early in the morning and arrives late into camp, after all Walkers have completed the route. Should be able to lift 50 lbs. *We request you provide own SUV or Mini-*

*Van. Priority will be given in assignments to those providing their own vehicle. Each driver must provide proof of insurance and a copy of driver's license.*

- ★ **Green Team:** This team is responsible for the pick-up and transport of garbage from each Rest Stop. Dumpsters are provided at lunch stop and at camp and the Crew Teams at each location will assist with organizing the trash at each site. This is a very physical job and absolutely necessary for the event. Should be able to lift 50 lbs. *Drivers for trucks are needed (24' truck).*
- ★ **Lunch:** This team is responsible for the set-up, operation and take-down of the lunch area in conjunction with the Catering professionals who transport the lunches to the site. Specific tasks include distributing bag lunches, distributing drinks, controlling vehicle traffic and cleaning up the lunch area. Members must be able to lift 20-30 pounds. *Driver for truck needed (24' truck).*
- ★ **Caboose:** This team follows the first and last Walkers on a bicycle to ensure that Walkers stay on the established route and receive assistance as needed from the Sweep and Medical Teams. Maintains constant communication with the Dispatch team. *Each individual must provide their own bicycle and be willing to ride for the duration of the day.*

### **Camp Based Teams**

- ★ **Food Service:** This team serves breakfast and dinner cafeteria style, 3:45am until 8am and 3:45pm until 8:30. Must be able to stand for two to three hours at a time. Working on the Food Service team is a great way to meet and see all involved with the Weekend - Crew, Walkers, Staff, and evening entertainment.
- ★ **Gear:** This team manages the collection and distribution of all participant gear and tents throughout the event. The Team will load all gear into trucks in the morning, then off-load gear in the assigned area at camp. Assists participants in locating their personal gear. Team may be asked to assist with the Sleeping Tents at Camp as well if needed. Should be able to lift 40+ lbs. *Drivers for the trucks are needed (24' truck).*
- ★ **Pack-Up (part of the Camp Set-Up team):** This team manages the clean-up of camp, including the monitoring of trash throughout the campsite. In the morning, as participants depart, this team ensures that all camp areas are thoroughly cleaned up, and that the site is as clean as (or cleaner) than when the event arrived on site. *This team must be available on Friday for Set-Up.*

### **Specialty Teams**

- ★ **Medical:** Comprised of a variety of medical professionals, this team provides all first-aid medical services to participants at Opening Ceremonies, Camp and Closing Ceremonies, and will provide emergency service where necessary until local EMS/Paramedics arrive on scene. The Medical Tent is staffed 24 hours each day. Medical Team will be screened as necessary for appropriate experience and training. *All Medical Team members must provide proof of their Medical License and Insurance.*
- ★ **Route Medical:** This group is a part of the Medical Team and they provide first aid and medical support at each of the Stops along the route. Will manage any emergency situations that arise, until local emergency medical services arrive on the scene. *All Medical Team members must provide proof of their Medical License and Insurance.*
- ★ **Massage:** This team provides essential massage services to participants during the event. Ideally, massage therapists will be experienced in sports massage, with at least 200 hours of experience. Services will be offered at Camp and the Finish Line. *Proof of certification or student status is required.*
- ★ **Yoga:** This team will lead interested Participants in yoga and stretching. Proof of certification is required. Services will be offered at Camp and the Finish Line. *Proof of certification is required.*
- ★ **Motorcycle Safety:** Moto Safety works with Road Dispatch staff and local law enforcement to guarantee safe passage for Walkers during each day's route. Assist at difficult intersections and other locations as requested. *Required to provide own motorcycle and helmet, as well as insurance.*

### **YOUR NEXT STEPS**

1. Call your Crew Coach at 877-394-9255 for clarification or more detail on any team.
2. Complete and return the form on the next page OR email your choices to [crewalberta@endcancer.ca](mailto:crewalberta@endcancer.ca).
3. Wait for your assignment letter (assignments will be emailed unless otherwise requested).
4. Attend a Crew 101 (see the Orientation Calendar or call the Office).
5. Recruit a fellow Crew Member!
6. Challenge yourself to fundraise and start reaching your goals!