

# 2011 Shoppers Drug Mart Weekend to End Women's Cancers Crew Team Schedules

## Friday, July 22nd, 2011

- 9:00am – 5:00pm: Camp Set-Up/Pack-Up drive to Currie Barracks as the event is all in one site  
9:00am – 5:00pm: Route Marking team on the route
- 5:00pm – 6:00pm: **Final Crew Check-In (Currie Barracks Main Sports Field Battleford Ave SW at Quesnay Wood Dr. SW)**  
5:00pm – 6:00pm: **Crew Team Captains Meeting (Currie Barracks Main Sports Field Battleford Ave SW at Quesnay Wood Dr. SW)**
- 6:00pm – 7:00pm: **All Crew Meeting (Currie Barracks Main Sports Field-Event Site) \*Please note that the All Crew Meeting is mandatory and every Crew Member must be in attendance.**

*\*Parking is available in the Currie Barracks Parking Lot 9.*

## Saturday, July 23<sup>rd</sup>, 2011

### *Departing from Opening Ceremonies*

*Parking is available in Parking Lot 9 at Currie Barracks; Parking is free and will be secure for the weekend*

- Breakfast in Currie Barracks Main Sports Field Event Site area
- Gear Drop-Off (**Currie Barracks Main Sports Field**)
- All bus will depart from **Lot D5** and truck departures will be in **Parking Lot J1** *Please note you must be on your bus at the scheduled departure time or you are responsible for getting yourself to your Team's location.*
- Crew may start arriving at 5:30am on Saturday morning for breakfast and gear drop-off. You must arrive at least 1 hour prior to your bus departure (due to traffic congestion)
- All Event Vehicles must park in **Lot J1** on Saturday when arriving at Camp. All vehicles must be re-stocked by the Crew Team according to the manifest. The Vehicle Coordinator will be there to greet you and keep any event vehicle keys overnight. Please ensure that you inform the vehicle coordinator if you require any supplies that need purchasing.

★★Please note the Opening Ceremonies begin at 8:00am and we ask that you arrive to Currie Barracks no later than 7:30am due to traffic concerns★★

## 2011 Shoppers Drug Mart Weekend to End Women's Cancers Crew Team Schedules

Crew Teams departing on buses: (Trucks driven by Crew leaves at the same time corresponding with your Crew Team departure)

### Saturday July 23<sup>rd</sup>, 2011 Crew Bus Schedule

BUS A – CREW TRANSPORT		BUS B – CREW TRANSPORT	
Bus Call Time @ 6:45AM	# of People	Bus Call Time @ 8:15AM	# of People
Bus Liaison	1	Bus Liaison	1
Pit Stop 1	12	Grab & Go B	6
Pit Stop 1-Medical	3	Pit Stop 3	10
Grab & Go A	6	Pit Stop 3-Medical	3
Pit Stop 2	10	Grab & Go C	6
Pit Stop 2-Medical	3	Pit Stop 4	10
Lunch	15	Pit Stop 4-Medical	3
Lunch- Medical	6		
<b>Total</b>	<b>56</b>	<b>Total</b>	<b>39</b>

### Saturday, July 23<sup>rd</sup>, 2011 (continued)

Crew Teams not departing on buses:

★All teams on the route must get Lunches from Currie Barracks at the beginning of the day as they are not delivered on the route★

- **Depart before Opening Ceremonies:**
  - **Hydration & Snack Support** – depart in time to meet Crew Team at Pit Stop 1 and proceed to next stop from there
  - **Sweep** – depart on route prior to Opening Ceremonies and be stationed and ready by 7:45am at specified locations determined by Team Captain
  - **Taxi** – depart as designated by Dispatch
  - **Motorcycle Safety** – depart on route prior to Opening Ceremonies and be stationed and ready by 7:45am at specified locations determined by Team Captain
  - **Route Medical** - depart on route and be stationed and ready by 7:45am at specified locations determined by Team Captain
- **Caboose** – depart with the Walkers; Caboose mainly focuses on the last and first wa

## 2011 Shoppers Drug Mart Weekend to End Women's Cancers Crew Team Schedules

- **All other Crew Teams:**

- Your roles are at the Opening Ceremonies/Camp Location so you will begin working on those roles as well as set up and strike for the next portion of the event.

*\*All Crew are requested to assist with set-up and strike once they have completed their event role responsibilities.*

### Sunday, July 24<sup>th</sup>, 2011

#### *Departing from Camp*

- Breakfast service begins at 5:30am. All Crew must put their gear onto the Gear area at camp for gear retrieval.
- All bus will depart from **Lot D5** and truck departures will be in **Parking Lot J1** *Please note you must be on your bus at the scheduled departure time or you are responsible for getting yourself to your Team's location.*
- Each Crew must check their vehicle to ensure you have the proper supplies before leaving Camp.
- All Event Vehicles must park in **Parking Lot J1** (same location you left from on Saturday morning by Opening Ceremonies) on Sunday. The Vehicle Coordinator will be there to greet you and accept key and vehicle return. All personal vehicles must drop off all event supplies before leaving event site. All trash must be removed from the vehicle and put into the dumpster in the lot. All supplies should be organized for the Staff to put them back in storage following the event.

**Crew Teams departing on buses:** (Trucks driven by Crew leaves at the same time corresponding with your Crew Team departure)

### Sunday July 24<sup>th</sup>, 2011 Crew Bus Schedule

BUS A – CREW TRANSPORT		BUS B – CREW TRANSPORT & SAG		BUS A – CREW TRANSPORT	
Bus Call Time @	# of People	Bus Call Time @	# of People	Bus Call Time @	# of People
6:15AM		7:15AM		8:00AM	
Bus Liaison	1	Bus Liaison	1	Bus Liaison	1
Pit Stop 1	12	Pit Stop 2	10	Grab & Go B	6
Pit Stop 1- Medical	3	Pit Stop 2- Medical	3	Pit Stop 3	10
Grab & Go A	6	Lunch	15	Pit Stop 3- Medical	3
				Grab & Go C	6
		Lunch – Medical	6		
<b>Total</b>	<b>22</b>	<b>Total</b>	<b>35</b>	<b>Total</b>	<b>26</b>

# 2011 Shoppers Drug Mart Weekend to End Women's Cancers Crew Team Schedules

## Sunday, July 24<sup>th</sup>, 2011 (continued)

### Crew Teams not departing on buses:

★All teams on the route must get Lunches from Currie Barracks at the beginning of the day as they are not delivered on the route★

#### • Depart before Route Opens:

- **Hydration & Snack Support** – depart in time to meet Crew Team at Pit Stop 1 and proceed to next stop from there
- **Sweep** – depart on route by 6:40am and be stationed and ready by 6:45am at specified locations
- **Motorcycle Safety** – depart on route prior to Opening Ceremonies and be stationed and ready by 6:45am at specified locations

#### • Depart at other times onto Route:

- **Taxi** – depart as designated by Dispatch
- **Route Medical** - depart on route and be stationed and ready by 6:45am at specified locations
- **Caboose** – depart with the walkers; Caboose mainly focuses on the last and first walkers
- **All other Crew Teams:**
  - Your roles are at the Camp/Closing Ceremonies Location so you will begin working on those roles as well as set up and strike for the next portion of the event.

*\*All Crew are requested to assist with set-up and strike once they have completed their event role responsibilities.*

### Frequently Asked Questions:

#### 1. Where do I find my t-shirt and credential for the event?

- a. You will receive your t-shirt, credential and other important information at the All Crew Meeting when you Check-In just prior to the Meeting on July 22<sup>nd</sup>.

#### 2. Will there be food and beverage on the event?

- a. Absolutely! All Crew and Walkers receive full meals and beverages. **All Crew out on the Road need to remember to pick up their lunches before you leave breakfast in the morning.** This includes anyone in a vehicle or bus. All Crew who are stationed at Opening Ceremonies, Camp and Closing Ceremonies will be able to get their lunch at the site.
- b. Please remember that Volunteers do not receive lunches on the event because they are not Registered Participants. We do have snacks available for Volunteers at Volunteer Check-In.

#### 3. How do I stay in touch on the Weekend with other Crew?

- a. All Crew Teams that truly need communications equipment (phone or walkie talkie) will receive their assigned unit(s) at the All Crew Meeting. Please note that this equipment is very expensive so it is assigned on a "need only" basis. You must sign your equipment in and out on the event. Chargers will be available per each unit and all equipment must be charged because it should be on and working for the duration of the event. **Please ensure you charge communication equipment on Saturday night at camp.**
- b. Each team will check in with **Dispatch every 20-30 minutes** on event (or more often as needed) with status updates. Dispatch will also contact you throughout the event with information to help your teams with their responsibilities.

**Please note that more information will be covered at the All Crew Meeting, which is why it is so important that every Crew Member attend. We look forward to seeing you soon!**